

**What is a Vanpool?** A vanpool is a group of five to 15 commuters who share a ride to and from an office worksite, a farm/agricultural worksite and/or a vocational/post-secondary educational destination. The participants (the driver and all passengers) share the cost of the service, or their employer may subsidize all or part of the costs. The vehicles that are leased range from seven passenger seats up to 15-passenger seats.

**VanClub.** The Riverside County Transportation Commission (RCTC) has an ongoing vanpool subsidy program called VanClub. Through a RCTC approved 3rd party leasing Provider, with either Airport Van Rental Vanpool (AVR), the California Vanpool Authority (CalVans) or Commute with Enterprise (Enterprise), RCTC subsidizes qualified vanpools on an ongoing basis, up to \$600 a month. Vanpools leased through AVR or Enterprise includes the vehicle lease, insurance, maintenance and towing. The CalVans lease rate also includes a fuel card for the vehicle.

### Qualification Requirements:

- Lease the vanpool through AVR, Enterprise, or CalVans. A vanpool from any other leasing Provider or privately owned and operated vanpool vehicles, will not qualify.
- Begin or end the trip in the VanClub service area in Riverside County.
- All passengers and the driver must be commuters and volunteers in the vanpool.
- Only the vanpool's Leaseholder (also referred to as Coordinator) may apply for the VanClub subsidy although the subsidy will help offset costs for all within the vanpool arrangement.
- Travel at least 30 miles round trip each day.
- Start with a 70% or greater occupancy and maintain a 50% or greater occupancy (ratio of passengers to the vanpool's seating occupancy, including the driver).
- Operate at least 12 days during each calendar month.
- Understand that RCTC will publicize the vanpool and any empty seats.
- Comply with all RCTC Program Guideline requirements and sign a Participation Agreement.

### Apply for a Subsidy Today:

- AVR Vanpool or Commute with Enterprise vanpools: apply for a subsidy at [VanClub.net](http://VanClub.net).
- CalVans: For information on joining or leasing a CalVans van, go directly to [CalVans.org](http://CalVans.org).

Access helpful documents such as Program Guidelines, Step-by-Step Guides and Frequently Asked Questions at [VanClub.net](http://VanClub.net). Should VanClub approve your application and your subsidy begins during the month, VanClub will prorate the subsidy based on your anticipated commute days during the month. However, there are times that the subsidy may not begin until the 1st of the following month after approval.

**Ongoing Requirements.** To receive the VanClub ongoing subsidy, vanpools are required to report vanpool statistics into [VanClub.net](http://VanClub.net) for each commute day, including passenger ridership, trip times, trip distances and out of pocket expenses. VanClub's mobile optimized website makes it convenient and easy to report either on your desktop or mobile device.

**Questions?** Email or call us at the address or phone number below.

VanClub.net | [info@VanClub.net](mailto:info@VanClub.net) | 844.VANCLUB (844.826.2582)

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